Frequently Asked Questions for Online Late Breaking Abstract Submission for ORS 2027

Annual Meeting Call for Abstract Deadline: Monday, November 9, 2026

- **I do not remember my login and password from last year.**

  You will be using your login for the ORS. (This is the login you have used to register for an ORS

  meeting or to pay your ORS annual membership.)

  First-time users to the system will have to create a new account (a username and password) to allow

  access to begin the abstract submission.

  Once you have created an account, returning users to this site will enter your existing Username and Password to access the site.

  If you do not remember your password when returning to the site, click link "Forgot password"
  If you do not remember your username when returning to the site, click link, "Forgot username"

- **Why is ORS charging to submit an abstract?**

  The $45.00 fee will help the ORS to offset the expense of the online abstract submission system, while keeping the cost to the authors nominal.

- **Will I be charged to edit my abstract up until the November 9 deadline?**

  No, you will only be charged on the initial submission. Once you have submitted the abstract you can make edits until the close of the abstract submission system on Monday, November 9.

- **Abstract Format**

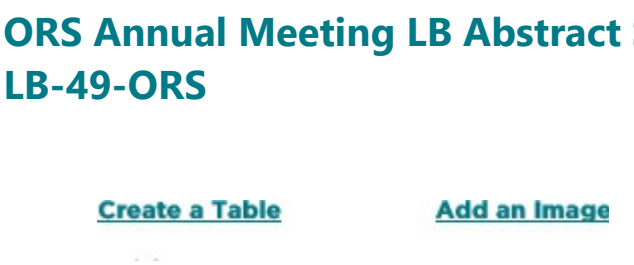
  - First write your abstract in Microsoft Word using Times New Roman, 8-point font, 0.75" margins on all sides, following the ORS Formatting Guidelines (download from website). A template is available to create your abstract (download from website).
  - Next save the file as a PDF. PDF documents of accepted abstracts will be used on the ORS online abstract search and on the mobile app.
  - Be sure that all text (including title, authors and institutions, disclosures, images and tables fit onto one page. A maximum of 3 images and/or tables are allowed per abstract.
  - If your research was approved by an IACUC/IRB or Ethics committee, please indicate, but you do not need to note the name or university. i.e., This study was approved by IACUC. This study was approved by an Ethics Committee.
    New for 2026 – If applicable – the author will include sex and sample size. If only one sex is used an appropriate justification must be included in the abstract. Failure to provide justification will reduce overall abstract score and ranking.

  - Once you have the one-page abstract, you can complete the online submission by copying and pasting the body of the abstract from Notepad into the online submission pages.
    Please Note: We recommend NOT copying and pasting your title and/or abstract content from a PDF document as this can bring in hidden code and line breaks. Copy and paste from a plain text document or type directly into the box.
  - Complete ALL steps of the online submission.
  - Be sure to upload images supporting your abstract.
  - Upload the PDF of your complete abstract.

- There will be a $45.00 non-refundable fee to submit your late breaking abstract for the ORS 2027 Annual Meeting.
- Once you complete all the steps in the online submission and submit payment, you will receive a green message and check mark on the "Review My Work" screen indicating "Your submission is COMPLETE."
- Acceptance notices will be sent to authors on Wednesday, December 2, 2026.

- **Images or Tables – is there a separate screen to upload?**

  Images and tables can be added under the "Abstract" section: "Create Table" "Add an Image"



7. **How do I add a caption to an image?**

   Add a caption to figure before saving the image. Please read the instructions for files size, height and width limits on the submission site.

8. **Can I group figures into one image?**

   Yes, you can group 2-3 figures into one image. Please read the instructions for files size, height and width limits on the submission site.

9. **My table is too large when created online.**

   Create your table offline, convert to image, add caption, and upload the file.

10. **Can I submit more than one abstract with my name as the presenting author?**

    There are no restrictions on the number of abstracts you may submit or present. However, no two abstracts and/or presentations that share one or more authors may overlap significantly in content. The determining of whether two abstracts are similar in content with will the up to the discretion of ORS Program Committee.

11. **Can I submit an abstract that has been accepted for publication or previously presented?**

    No, work which has been previously published, accepted for publication or has been previously presented prior to submitting to the ORS 2027 Annual Meeting is NOT acceptable for submission. Exceptions – abstract submitted for ORS satellite meetings, i.e., ISFR Biennial can be submitted for the ORS 2027 Annual Meeting.

12. **Is there a maximum number of authors I can list per abstract?**

    Yes, the maximum number of authors is 25 per abstract. Please try to have all author information (name, email and institution) when you begin the submission, so you do not have to go back to add author to the submission later. All authors involved in the research need to be included.

13. **Can you make a change to my abstract for me?**

    The OASIS online system allows authors to login and edit their abstract through the deadline of Monday, November 9, 2026. No additional edits will be possible after the deadline of Monday, November 9, even if the abstract is accepted. ORS staff cannot make edits to abstracts.

14. Can I send the ORS my abstract for submission?

No, all abstracts must be submitted using the online submission system by the author, completing all steps in the online process.

15. When will I know if the abstract is accepted?

Acceptance notifications will be sent to authors on Wednesday, December 2. No edits will be possible.

16. When will the abstracts be available online or first date of publication?

Abstracts will be available online on or about February 4, 2027.

17. Can I print a proof of my abstract that was submitted?

Be sure to print a copy of your submitted abstract from the “Review My Work” screen.

18. Can I get an e-mail confirmation that my abstract was submitted?

Yes, go to the "Review My Work" page of the submission site. Scroll to the bottom of the page and click on the link to send an e-mail to yourself and your co-authors.

19. Can I get a receipt for the $45.00 abstract submission fee?

Yes, a receipt is sent to the email address provided during the payment.
But you can also get a receipt by going to the Payment page of the submission site and print the page with the receipt information.



If you are having questions or problems submitting, please contact the ORS office for general inquiries by e-mail: orsabstracts@ors.org or phone: 847-823-5770 (Business hours: 8:30am – 4:00pm Central Time).

For Technical Support please contact OASIS Helpdesk ors@support.ctimeetingtech.com or 217-398-1792. Link found at the bottom of the submission site pages.